December 2, 2020

Re: CORONAVIRUS COVID-19 RESPONSE

The health and safety of ERGT's trainees, visitors, staff and partners is always our highest priority. You are booked to attend training with ERGT so I would like to provide you with an update on the main actions we are taking to assure you, and all people at our centres, that any COVID-19 transmission risks are effectively managed.

1. **To prevent potentially infected people attending an ERGT centre**

   - Everyone attending an ERGT centre will be required to complete a risk self-assessment upon arrival. The latest updates from the Australian Government Department of Health formulate the risk assessment questions.

   - Any person identified at our centres as being at risk of carrying COVID-19 (including flu-like symptoms) will be immediately isolated and given appropriate support.

2. **To prevent potential transmission at an ERGT centre**

   - We require that all trainees, visitors and staff at ERGT centres follow Department of Health guidance regarding personal hygiene behaviours. We are providing information and support through posters, display screens, data sheets and briefings.

   - We have located hand sanitiser dispensers throughout all centres, and our facility cleaning scope and frequency has been increased for all high-traffic touchpoints.

   - We have introduced physical distancing practices wherever possible.

   - As always, our rigorous training equipment sanitisation and testing processes continue to prevent the transmission of bacteria or viruses between users.

We will continue to follow Australian Government Department of Health guidelines, supported by expert advice from our Occupational Health Advisor, Dr Kent Morison, of Health Watch Clinics. We are also liaising with our major clients to align our knowledge and practices. It is our strong desire to effectively manage risks related to COVID-19 while enabling you and all trainees to continue to access the training services you need to work safely.

Thank you for your support.

Shane Addis
Managing Director